



March 19, 2020

COVID-19 update

Good Afternoon Members–

Considering the growing concern over the COVID-19 virus and national efforts to minimize and slow its spread, we want to share information with you regarding steps we are taking to maintain safe and effective operations.

Beginning tomorrow, March 20, 2020, we will suspend lobby access in our Hamilton and Raritan branches. For upcoming, scheduled loan closings, our staff will contact you with further instructions.

Currently, Hamilton employees will continue to be in the office Monday through Friday 8:30 AM to 4:00 PM.

Raritan will have reduced branch hours:

Monday 8:30 AM to 4:00 PM

Thursday 8:30 AM to 5:00 PM

Friday 8:30 AM to 4:00 PM.

We strongly encourage members to conduct their credit union business via the following channels:

- On-Line Banking is fee-free and available via our website at [firstpointfcu.com](http://firstpointfcu.com)
- ATMs

The safety and security of our members and team will continue to be our primary concern. We want to share information regarding what we are doing to maintain safe and effective operations.

## **Steps we're taking**

- Our team is monitoring information from the Centers for Disease Control and Prevention (CDC), and federal, state and local agencies to help ensure the actions we're taking are in line with the latest CDC recommendations and guidance. We are communicating regularly with our employees to keep them informed and to ensure the safety of our staff and members.
- We have added hand sanitizer in our branches for use by both members and employees.
- We are enhancing our cleaning and disinfecting in the Hamilton/Raritan branches.
- All Deposits can be placed in the drop box in front of the Hamilton branch and under the door at the Raritan branch.

We remain committed to helping our members navigate stressful and uncertain times, which may include issues related to the Coronavirus Disease (COVID-19). If in need of assistance, we encourage members to call us at 609-838-2848 to speak with a member of our team to discuss options available for their lending and deposit needs.

## **Steps you can take**

- Stay up to date. For more information on COVID-19, visit the Centers for Disease Control and Prevention (CDC) website.
- Follow these everyday preventive actions to help prevent the spread of respiratory diseases, as outlined by the CDC:
- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are not feeling well.
- Most importantly, observe the principles of social distancing.

◦Cover your mouth and nose with a tissue when you cough or sneeze, then throw the tissue in the trash and wash your hands.

Our priority remains keeping First Point Federal Credit Union members and employees safe and well-informed while doing what we can to minimize the potential spread of the coronavirus.

We will continue to provide the level of service you have come to expect from us while maintaining communication regarding the facts related to COVID-19.

Kind Regards

Judy Gernhart and the staff at First Point Federal Credit Union